1. Accountability

The Student Led Environment (SLE) Steering Committee reports to the Centre for Advancing Collaborative Healthcare and Education (CACHE), a strategic partnership between the University of Toronto and Toronto Academic Health Science Network.

2. MEMBERSHIP

2.1 Co-Chairs
- Co-Chairs will be members of the SLE Steering Committee
- Co-Chairs will have a three-year term

2.2 Members
- SLE Program Lead/Representative(s), Centre for Advancing Collaborative Healthcare and Education (CACHE), University of Toronto
- SLE Program Lead/Representative(s), Holland Bloorview
- SLE Program/Lead Representative(s), UHN
- Director, CACHE, University of Toronto
- Associate Director, CACHE, University of Toronto
- Member, Interprofessional Education Lead Network
- Leadership Representatives/Sponsors from SLE Sites (e.g. UHN, HB)
- University of Toronto, Health Sciences Faculty representative(s)
- Student Representative(s)
- Patient partner(s)
- External partner representative(s)
- Other members/delegates, with consensus decision of the SLE steering co-chairs/core membership

2.3 Invites
The committee may invite additional individual/organizational representatives as needed to assist with its discussions and deliberations.

3. MEETINGS

3.1 Frequency
The committee shall meet quarterly at the call of the Co-Chairs and not less than three (3) times per year.

3.2 Minutes/Summary Notes
Minutes orsummary notes of all Committee meetings shall be recorded and retained.
3.3 **Quorum**
A majority of the membership

3.4 **Notice of Meeting**
Notice of all Committee meetings shall be given to all members at least five (5) days prior to the date of the meeting. The Co-Chairs may call a meeting on less notice with the consent of the majority of members.

4. **RESPONSIBILITIES**

The Committee shall:

4.1 Provide advisory oversight to support partners and local SLE sites with supporting the overall SLE **Purpose**: Unlocking the infinite potential of inter-professional students to advance health: Creating & sustaining integrated inter-professional student-led patient-centred health care environments. This includes supporting the development and implementation of interprofessional student-led health care initiatives.

4.2 Provide advisory recommendations to development and refinement of student led environment continuum definition(s).

4.3 Provide advisory oversight and recommendations to site / partner strategic decision making including location and appropriateness of SLE pilot sites.

4.4 Make recommendations and provide oversight to support SLE collaborative and site-specific **scholarship**.

4.5 Make recommendations and provide oversight to support SLE collaborative and site-specific **evaluation and quality improvement**

4.6 Make recommendations and provide oversight to support SLE collaborative and site-specific **spread and sustainability**.

4.7 Make recommendations and provide oversight to support SLE collaborative and site-specific **strategic planning/ strategy**.

4.8 Provide support to promote SLE strategic objectives and **facilitate connections** including overcoming challenges/ implementation obstacles.

4.9 To offer expertise in education, mentorship, evaluation, program development as applicable

4.10 Ensure appropriate policies and procedures are in place for the governance of SLE activities (as appropriate)